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| <p>The Aitkin County Board of Commissioners met this 13<sup>th</sup> day of September, 2022 at 9:02 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Donald Niemi, Ann Marcotte, Brian Napstad, Laurie Westerlund, County Administrator Jessica Seibert, and Administrative Assistant Brittany Searle.</p>  | <p><b>Call to Order</b></p>                       |
| <p>Motion made by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all voting yes to approve the September 13, 2022 agenda.</p>  | <p><b>Approved Agenda</b></p>                     |
| <p>There was no Citizens' Public Comment</p>   | <p><b>Citizens' Public Comment</b></p>            |
| <p>Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve the Consent Agenda as follows.</p>   | <p><b>Consent Agenda</b></p>                      |
| <p>A) Correspondence File August 23, 2022 to September 12, 2022; B) Approve August 23, 2022 County Board Minutes; C) Approve Electronic Funds Transfers \$2,289,752.07; D) Approve Commissioner Vouchers: General \$138,864.58, Reserves \$26,940.16, Road &amp; Bridge \$69,134.55, Unorganized Townships \$9,202.69, HHS \$7,479.95, Trust \$1,453.46, Forest Development \$785.31, LLCC \$11,324.44, Parks \$10,666.17, COVID \$6,959.33 for a total of \$282,81.64. E) Approve Auditor's Vouchers – Auditor Warrants Paid 09.02.2022: Road &amp; Bridge \$76,696.60, Parks \$21,549.14 for a total of \$98,245.74. F) Approve Auditor's Vouchers – Production Tax: Townships/Cities/ARDC/Ambulance \$174,506.00 for a total of \$174,506.00. G) Approve Auditor's Vouchers – Road and Bridge Contract Payments: Road &amp; Bridge \$861,223.76 for a total of \$861,223.76. H) Approve Auditor's Vouchers – Auditor Warrants Paid 09.09.2022: Road &amp; Bridge \$654,278.82, Parks \$12,847.17 for a total of \$667,125.99. I) Approve Manual Warrants– ELAN Paid 08.18.2022: General Fund \$6,946.15 for a total of \$6,946.15. J) Approve Manual Warrants– ELAN (2) Paid 08.18.2022: General \$-2,232.14, Reserves \$668.07, HHS \$1,288.63, Trust \$199.98, LLCC \$75.46. K) Approve Manual Warrants– Camping Refund 08.30.2022: Parks \$420.00 for a total of \$420.00. L) Approve Manual Warrants– FSA Claims 40356006, MTG Reg and Deed Tax August 2022: General Fund \$100.06, State \$93,569.12 for a total of \$93,669.18. M) Approve Manual Warrants– FSA Claims 440341350 and Participant Fees August 2022: General Fund \$1,853.59 for a total of \$1,853.59. N) Approve Manual Warrants– FSA Claims 440348837: General \$32.19 for a total of \$32.19. O) Approve Manual Warrants– LLCC Credit Card Fees and Camping Refund: LLCC \$141.68, Parks \$60.00 for a total of \$201.68 P) Approve Affidavit for Lost Warrant – Watson Q) Approve EMPG Grant R) Approve Recommendation from Consultant: Jail Sergeant S) Adopt Resolution: Final Contract Payment 20217 T) Adopt Resolution: Final Contract Payment 20219 U) Adopt Resolution: Final Contract Payment 20224 V) Adopt Resolution: CAPs Donation</p> |   |
| <p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to approve – Affidavit for Lost Warrant - Watson.</p>  | <p><b>Affidavit for Lost Warrant - Watson</b></p> |
| <p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to approve – EMPG Grant.</p>   | <p><b>EMPG Grant</b></p>                          |

# AITKIN COUNTY BOARD

September 13, 2022

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to approve – Recommendation from Consultant: Jail Sergeant.

**Recommendation from Consultant:  
Jail Sergeant**

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: Final Contract Payment 20217

**Resolution  
#20220913-112  
Final Contract  
Payment 2017**

**WHEREAS**, Contract No. 20217 has in all been completed, and the County Board being fully advised in the premises.

**NOW THEREFORE BE IT RESOLVED**, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Knife River in the amount of \$13,939.55.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: Final Contract Payment 20219

**Resolution  
#20220913-113  
Final Contract  
Payment 20219**

**WHEREAS**, Contract No. 20219 has in all been completed, and the County Board being fully advised in the premises.

**NOW THEREFORE BE IT RESOLVED**, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to R.C.Habeck Excavating, LLC in the amount of \$14,040.046.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: Final Contract Payment 20224

**Resolution  
#20220913-114  
Final Contract  
Payment 20224**

**WHEREAS**, Contract No. 20224 has in all been completed, and the County Board being fully advised in the premises.

**NOW THEREFORE BE IT RESOLVED**, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to MP Asphalt Maintenance, LLC in the amount of \$3,776.54.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: CAPs Donation

**Resolution  
#20220913-115  
CAPs Donation**

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

| <u>Name of Donor</u>     | <u>Amount</u>    |
|--------------------------|------------------|
| Palisade Fire Department | <b>\$ 500.00</b> |

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| <p><b>WHEREAS</b>, the terms or conditions of the donations, if any, are as follows:</p>   |   |
| <p><u>Name of Donor</u><br/>Palisade Fire Department presentations and</p>   | <p><u>Terms or Conditions</u><br/>\$500.00 to the “My Ascension”<br/><br/>associated expenses as part of the Committee for the Awareness &amp; Prevention of Suicide (CAPS) events to be held on 9/13, 9/26 and 9/27, 2022.</p> |
| <p><b>WHEREAS</b>, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.</p>  |   |
| <p><b>NOW THEREFORE BE IT RESOLVED</b>, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.</p>   |   |
| <p>Dennis Thompson – Land Commissioner presented 2021 Apportionment and 2023 Preliminary Land Budget.</p>  | <p><b>2021 Apportionment and 2023 Preliminary Land Budget</b></p>   |
| <p>Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – Community Grant Program Awards.</p>   | <p><b>Community Grant Program Awards</b></p>  |
| <p>Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voted to approve – Lifelong Recovery Center.</p>  | <p><b>Lifelong Recovery Center</b></p>  |
| <p>Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to approve – Auditor Request for Proposal.</p>  | <p><b>Auditor Request for Proposal</b></p>  |
| <p>Jessica Seibert – County Administrator presented 2023 Proposed Preliminary Budget.</p>  | <p><b>2023 Proposed Preliminary Budget</b></p>  |
| <p>Jessica Seibert – County Administrator presented 2023 Legislative Priorities.</p>   | <p><b>2023 Legislative Priorities</b></p>   |
| <p>Jessica Seibert – County Administrator presented Fund Balance Review.</p>   | <p><b>Fund Balance Review</b></p>   |
| <p>Jessica Seibert – County Administrator updated the Board on the following:</p> <ul style="list-style-type: none"> <li>• Budget Presentation</li> <li>• OPIOD Settlement</li> <li>•</li> </ul> | <p><b>Administrator Updates</b></p>   |
| <p>Motion by Commissioner Westerlund, seconded by Commissioner Niemi to approve 2021 Annual Report.</p>  | <p><b>2021 Annual Report (HWY)</b></p>  |

# AITKIN COUNTY BOARD

September 13, 2022

Motion by Commissioner Marcotte, seconded by Commissioner Napstad to approve FRF Request – Lost Revenue.

**FRF Request –  
Lost Revenue**

The Board discussed: NEMOJT, ECRL, McGregor Airport, NE Waste Advisory, AIS, CARE, Aitkin Airport.

**Board Discussion**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to close the meeting under MN Statute 13D.03 Subd.1(b) Labor Negotiations at 12:17 p.m.

**Close meeting  
under MN Statute  
13D.03 Subd.1(b)  
Labor  
Negotiations**

Motion by Commissioner Westerlund, seconded by Commissioner Napstad to reopen the meeting at 12:56 p.m.

**Reopen Meeting**

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 12:57 p.m. until Tuesday, September 27, 2022 at the Aitkin County Government Center.

**Adjourn**

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioners

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Jessica Seibert  
County Administrator